

Best Audio Visual

Event Locations & Times Worksheet

Event Locations	<i>Set #1 Location</i>	<i>Set #2 Location</i>
	<i>Loading Area</i>	<i>Loading Area</i>
Event Details	<i>Number of Attendees</i>	<i>Number of Attendees</i>
	<i>Load & Setup Time</i>	<i>Load & Setup Time</i>
	<i>Rehearsal Time</i>	<i>Rehearsal Time</i>
	<i>Show Time</i>	<i>Show Time</i>
	<i>Strike Time</i>	<i>Strike Time</i>
	<i>Load Out Time</i>	<i>Load Out Time</i>
Notes	<i>Notes</i>	<i>Notes</i>